

EXERCISES

Day 1	Exercise 1: Identify three sub-programmes or sets of activities
Written and individually:	
1) Identify three programmes, sub-programmes or groups of activities that are under your authority or authority of your organization, over which you have influence or power;	
2) Identify a programme (sub-programme or group of activities) that has a strong financial impact on your organization and represents a large volume of expenses;	
3) Identify a programme (sub-programme or group of activities) that has a high impact on your citizens, i.e. A social or political importance that exceeds budgetary incidence;	
4) Identify a programme (sub-programme or activity group) where you suspect that women are under-represented;	
5) Describe the three programmes in one or two sentences;	
6) Readable for your colleagues, write the names of the programmes in point 2 and 3 on a sheet and paste this sheet in front of you to the view of everyone;	
7) Briefly introduce the two programmes (sub-programmes or activity groups) to your colleagues and explain why they are important in their own way.	
Day 2	Exercise 2: Define the perimeter of one programme
Written and in teams of 2 or 3 people:	
1) Choose one of three programmes (sub-programmes or activity groups) as a case study;	
2) Define the scope of the programme (sub-programme or activity group) using Table 1, Appendix 6, page 93;	
3) Be prepared to present your programme, sub-programme or activity group to the group by following the table 1 format;	
4) Share with the group.	
Day 2	Exercise 3: Peruvian case study.
See the reference in this mail.	
Day 2	Exercise 4: State the status of one of your programme (prone or not to equality)
Written and with your team:	
1) Based on the results of exercise 2 and your knowledge of the programme you chose (sub-program or group of activities), fill tables 2 and 3, Appendix 6, page 93;	
2) If you do not have the exact number of beneficiaries, make a reasonable assumption that you can verify when you return to the office;	
3) Be prepared to present your programme, sub-programme or activity group to the group by following the format of Table 2 and 3;	

- 4) Share with the group and state unequivocally whether your program is prone or not to gender equality.

Day 3 | Exercise 5: Mongolian case study: analyze the causes

Individually:

- 1) Read the diagram on page 87 and identify what you would change in it;
- 2) Be prepared to present your suggestions to the group.

Day 3 | Exercise 6: Split the tasks and responsibility to team members for preparation of the presentation to the group

- 1) Prepare the presentation of a positive measure related to your programme Friday afternoon;
- 2) Split responsibility and put a member of your team in charge for consolidating the PPT presentation covering the table 1, 2 and 3.
- 3) Put a member of your team in charge for consolidating the data for the template page 95.
- 4) Be sure you share all the tasks.

Day 3 | Exercise 7: Analyze the causes of your own programme

Written and as a team:

- 1) Based on the results of exercise 4, identify a gap and establish assumptions of causes using the fishbone diagram.
- 2) Be prepared to share to the group.

Day 3 | Exercise 8: Switch from causes to objectives

As a team:

- 1) Based on the diagram on page 87 and the "data programme" cause, what do you think could be a goal that the organization could pursue to improve the situation?
- 2) What activities would be required to achieve the target in one year?
- 3) Get ready to share with the group.

Day 4 | Exercise 9: Prepare a positive measures to respond to the causes of the gap

Written and in groups:

- 1) Based on the results of exercise 7, elaborate a micro-project with the model of the pages 88-90 adapted to your programme;
- 2) Be prepared to share with the group.