



# Assessing a Performance measurement Framework

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## Purpose

This session will

- ❖ Clarify how performance measurement can be operationalized through checklists for each element

# Template Performance Measurement Framework

<b>Narratives or statements</b>	<b>Indicators</b>	<b>Baseline data</b>	<b>Targets</b>	<b>Data sources</b>	<b>Data collection methods</b>	<b>Frequency</b>	<b>Responsibility</b>
From higher to lower levels	Appropriate indicators for each level: SMART	Different sources: national or project related	Realistic and according to date	Accessible, diversified, credible, and reliable	How will the data be gathered?	According to reporting requirements	Who will collect? and does the entity have the capacities?

# Structure of the PMF

**Figure 1: Global Affairs Canada Performance Measurement Framework**

EXPECTED RESULTS <sup>1</sup>	INDICATORS <sup>2</sup>	BASELINE DATA	TARGETS <sup>3</sup>	DATA SOURCES	DATA COLLECTION METHODS	FREQUENCY	RESPONSIBILITY
<b>ULTIMATE OUTCOME</b>							
<b>INTERMEDIATE OUTCOMES</b>							
<b>IMMEDIATE OUTCOMES</b>							
<b>OUTPUTS</b>							



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## Components of the PMF: Outcome statements

- Do all statements reflect RBM's practice, i.e. results oriented?
- Do stakeholders feel their concerns have been taken into account in the statements?
- Are statements identical in all documents?
- Does the narrative briefly explain statements (relevance, validation from situation analysis, cause and effect relations, etc.)

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## Components of the PMF: Indicators

- Have all levels of the PMF been assigned relevant indicators?
- Do they measure or gather information for their specific outcome or output?
- Do they comply to criteria found in guidelines?
- Did their choice involved the three core challenges: timeliness, cost, and complexity?
- Have there been enough time and analyses allocated to assessing the capacity of partners to deliver expected data/information?
- Was there a risk analysis performed on both the quantity and quality of indicators requested?

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## Components of the PMF: Baseline data

- Have baselines been provided for all elements of the PMF? If not can the team identify any? Are baselines at 0 value significant?
- Are measures used for indicators and targets identical to baseline ? e.g. number of boats in parish  
X
- Are they disaggregated by significant characteristics?
- Are there any activities planned in the matrix to measure/assess missing important baselines?

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## Components of the PMF: Targets

- Have planners understood the difference between targets and indicators?
- Are they achievable in sync with scope, budgets, and timeline?
- Is it useful to disaggregate? If so have they been disaggregated?
- Do the units of measure and of analysis match those units in the indicators and baseline data?
- Similar to baseline: Are there any activities planned in the matrix to measure/assess missing targets?



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## Components of the PMF: Data sources

- Have planners understood the difference between primary and secondary sources?
- Are data sources described with precision?
- How reliable are they? Are there any biases?
- Are they easily available?

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## Components of the PMF: Data collection methods

- Are methods described with the proper level of precision? Negative example: laws (a source); positive: analysis of jurisprudence.
- Are identified methods adapted to capacity of implementing partners?
- Are identified methods linked to budget lines?
- Have the methods been used before in the country or in the region?

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## Components of the PMF: Frequency

- Is the established frequency in line with capacities, availability, and budget lines?
- Does the frequency meet the needs of decision makers (e.g. MoT) and/or implementing partners?
- Will the selected frequency be possible throughout the lifecycle of the program/policy?

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## Components of the PMF: Responsibility

- Does the performance measurement framework identify the best group (e.g. beneficiaries, local professionals, partner organizations, etc.) to collect, manage and validate and assess the performance information?
- Will the group identified have the capacity to collect, manage, validate and assess the data in a timely fashion?

“ BAYARLALAA ”





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